



# **LBP LEASING AND FINANCE CORPORATION**

(A LANDBANK SUBSIDIARY)

## **SPECIAL ORDER No. SO No. 20-008**

**Date of Issue** : 04 February 2020  
**Guidance to** : ALL CONCERNED LLFC PERSONNEL  
**Subject** : Establishment of the LLFC GAD Focal Point System

In compliance with the Philippine Commission on Women Memorandum Circular No. 2011-01, the following are hereby designated to compose the LBP Leasing and Finance Corporation GAD FOCAL POINTS SYSTEM (GFPS), effective 04 February 2020, as follows:

### **Executive Committee**

Chairman : President  
Members : Head, ASG  
Head, CSG  
Head, AMG

### **Technical Working Group**

Chairperson : Head, Administrative Unit  
Members : Head, Accounting Unit  
Head, Compliance Office

In the performance of its functions and responsibilities, the LLFC GFPS shall be guided by PCW MC No. 2011-01 provides the following functions, among others:

1. Lead in mainstreaming gender perspective in LLFC, plans and programs. In the process, ensure the assessment of the gender-responsiveness of systems, structure, policies, programs, processes, and procedures of the agency based on the priority needs and concerns of constituencies and employees and the formulation of recommendations including their implementation;
2. Assist in the formulation of new policies in advancing women's status;
3. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review and updating of sex-disaggregated data or GAD database to serve as basis in performance-based gender responsive planning;
4. Coordinate efforts of different LLFC groups/units and advocate for the integration of GAD perspectives in all their systems and processes;

5. Spearhead the preparation of the LLFC annual performance-based GAD Plans, Programs and Budget in response to gender issue of their constituencies and clients and in the context of the LLFC mandate, and consolidate the same following format and procedure prescribed by the PCW, DBM and NEDA in the Joint Circular 2012-1. The GFPS shall likewise be responsible for submitting the consolidated GAD Plans and Budgets of LLFC, and as needed, in responding to PCW's comments or requests for additional information.
6. Lead in monitoring the effective implementation of GAD-related policies and the annual GAD Plans, Programs and budget;
7. Lead the preparation and consolidation of the annual LLFC GAD Accomplishment Report and other GAD Reports that maybe required under the Magna Carta of Women (MCW);
8. Strengthen the external link with other agencies or organizations working on women's right and gender and development to harmonize and synchronize GAD efforts at various levels of governance;
9. Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of the development planning cycle, giving special attention to the marginalized sectors;
10. Ensure that all personnel of the agency including the finance officers (e.g. accountant, budget officer, auditors) are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriate capacity development program on gender and development for its employees as part of and implemented under its regular human resource development program.

For information and guidance.

  
**FRANCISCO J. LEONOR, JR.**  
President and CEO

